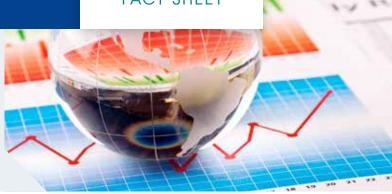# SYSPRO
Cash Book

SYSPRO Cash Book allows optimal cash management by providing system-wide bank reconciliation, as well as tracking information on cash inflows and outflows. Cash Book is part of the set of financial analysis solutions provided by SYSPRO to enable managers to forecast and perform what-if analysis on financial data.

It provides a daily means of recording details about sundry deposits and withdrawals, maintaining Cash Book bank balances, reconciling and adjusting entries, and printing online checks. Entries can be posted manually or automatically and the amounts can be distributed to a number of ledger accounts, including those belonging to other companies.

The Cash Book system allows you to set up multiple banks in both local and foreign currency. You can run it standalone or integrated with other modules in the SYSPRO system. In addition, you can produce online checks and remittances, bank reconciliation statements, consolidated statements and a bank balance report. An electronic bank reconciliation facility is also available.

Although this system is mainly used to capture movements on bank accounts, it can also be used for petty cash. Part of cash Book is the Cash Flow Forecast functionality that allows managers to view the company's projected cash position into the future by applying outstanding payables (cash requirements), receivables (payment projections) and other cash projections, to the current bank balances. The information is presented to users in graphs and list views by means of Configurable Queries, as well as reports through SYSPRO Reporting Services.

The benefits of Cash Book

- Fast, accurate bank reconciliations
- Visibility of current cash book and bank balances, as well as reconciled and unreconciled transactions
- Integration of account-based payments from Accounts Payable and Accounts Receivable, with online drill-down to source transactions
- Multi-period accounting for Accounts Payable and Accounts Receivable entries
- Manual and automatic check payments, as well as electronic fund transfers (EFT), for non-account bill settlements
- Interbank transfers
- Inter-company postings
- Cash flow forecasting and projections
- Full transaction history, as well as cash book and reconciliation reports
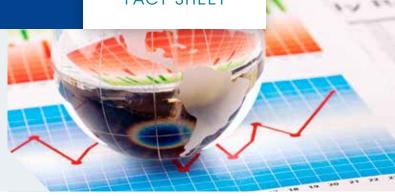
Cash Book features

- Manage multiple local and foreign currency bank accounts
- Post foreign currency transactions through local currency bank accounts
- Record bank deposits and withdrawals, and distribute across single or multiple general ledger accounts
- Adjust previously entered deposit and withdrawal amounts, and distribute the values to the relevant general ledger accounts
- Post inter-company entries with automatic distribution to inter-company loan accounts
- Process inter-bank transfers with automatic distribution to inter-bank offset accounts
- Update exchange rates for foreign currencies on the fly during transaction entry, security permitting
- Automate balance functions and month end procedures
- Process recurring entries automatically
- Use the stationery format design tools to define non-account check and remittance formats
- Pay non-account bills using manual or automatic check payments, or EFT
- Process bank reconciliations manually or electronically by bank

SYSPRO™

SYSPRO
Cash Book

Integration with SYSPRO

- Accounts Payable
- Accounts Receivable
- Electronic Fund Transfer
- General Ledger
- Work in Progress

Audit trails and reporting

- User-defined number of months for history retention and reporting
- Comprehensive audit trails for all transactions
- User-defined check and remittance advice documents
- User-defined selection criteria for flexible reporting
- Recurring entries report highlighting un-posted entries
- Journal and G/L distribution reports
- Reconciliation and consolidated statements
- Bank balance report
- Foreign currency variance report
- On-line check register

Cash Book Deposits and Withdrawals

Bank: FB

Bank Information

Bank	FB
Description	First United Bank
Currency	$
Bank account	541762315
Telephone	555-3654

Recap Totals

Journal	0
Selected posting month	2
Selected posting year	2013
Reconciled deposits	0.00
Reconciled withdrawals	0.00
Deposits	0.00

Bank Transactions

More Lines | Add | Change | Refresh Lines | Play | Edit

Post year/month	Post date	Reference	Transaction date	Check/EFT	Reconciled	Withdrawals	Deposits	Bank equivalent
2011/02	28/01/2012	7589	29/04/2010		☑		519,200.00	519,200.00
2011/02	28/01/2012	4598	29/04/2010		☑		583,600.00	583,600.00
2011/03	28/01/2012	7650	30/05/2010		☑		630,800.00	630,800.00
2011/03	28/01/2012	567	30/05/2010		☑		32,040.00	32,040.00
2011/03	28/01/2012	4602	30/05/2010		☑		1,113,660.00	1,113,660.00
2011/04	28/01/2012	8976	25/06/2010		☑		255,980.00	255,980.00
2011/04	28/01/2012	2579	25/06/2010		☑		-6,970.00	-6,970.00
2011/04	28/01/2012	32456	25/06/2010		☑		1,500.00	1,500.00
2011/05	28/01/2012	7589	29/07/2010		☑		530,400.00	530,400.00
2011/05	28/01/2012	598	29/07/2010		☑		83,461.00	83,461.00
2011/05	28/01/2012	458	29/07/2010		☑		32,040.00	32,040.00
2011/05	28/01/2012	986	29/07/2010		☑		1,500.00	1,500.00
2011/05	28/01/2012		29/07/2010		☑		921.38	921.38
2011/06	28/01/2012	9856	26/08/2010		☑		44,800.00	44,800.00
2011/06	28/01/2012	8759	26/08/2010		☑		133,760.00	133,760.00
2011/06	28/01/2012	96986	26/08/2010		☑		190,720.00	190,720.00
2011/06	28/01/2012	9586	26/08/2010		☑		1,500.00	1,500.00